EXPLANATION OF TRANSCRIPT

The College of Saint Benedict (CSB) and Saint John's University (SJU) are separate coordinate colleges. Undergraduates at either college may take courses offered by both schools and located on either campus.

Course work taken by CSB and SJU students beginning with the 1978 Summer Term is shown on this transcript. Students with course work completed prior to Summer 1978 have a second transcript listing their academic record for the earlier period. Credits and grade point averages listed on this transcript are cumulative for both records.

When introduction of the 4 - 1 - 4 calendar was made in the fall of 1967, the Fall and Spring Terms consisted of 14-week sessions during which time semester credits may be earned. From 1967 through 1987, the January Term consisted of 18 class days and semester credit was not awarded for most January Term courses. Beginning in 1988, the January Term was shortened to 15 class days and most courses were awarded semester credit. The January Term was removed from the academic year after the 2000 session. In the 2013-2014 academic year, a transition was made to a 15-week semester, which was used only for one year. Since the Fall of 2014, a 14.5-week semester has been in use.

| COURSE NUMBERS | | GRADING SYSTEMS-UNDERGRADUATE AND CSB GRADUATE PROGRAMS EXPLANATION | | | | | | GRADING SYSTEMS-SCHOOL OF THEOLOGY | | |
|----------------|---|---|----------------------------|--------|---------|------------------------|-----------------|------------------------------------|---------------------------|-----------------|
| 001-099 | 001-099 FOUNDATION COURSES | | PRIOR TO FALL TERM, 1983 | | | | HONOR POINTS | | | HONOR POINTS |
| 100-299 | ELEMENTARY AND INTERMEDIATE | | | POINTS | | | TORVIS | | | TORVIS |
| | UNDERGRADUATE COURSES | A | EXCELLENT | 4 | A | EXCELLENT | 4 | A | EXCEPTIONAL | 4 |
| 300-399 | ADVANCED UNDERGRADUATE COURSES | В | GOOD | 3 | AB | | 3.5 | A- | SUPERIOR | 3.75 |
| | MASTERS DEGREE COURSES | C+ | ABOVE AVERAGE | 2.5 | В | GOOD | 3 | B+ | VERY GOOD | 3.5 |
| 400-499 | | C | AVERAGE | 2 | BC | | 2.5 | В | GOOD | 3 |
| 500-599 | DOCTORAL PROGRAM COURSES AND GRADUATE SEMINARS | D | POOR BUT PASSING | 1 | С | SATISFACTORY | 2 | B- | ABOVE AVERAGE | 2.75 |
| | | F | FAILURE | 0 | CD | | 1.5 | C+ | ADEQUATE | 2.5 |
| X71 | ENTRIES CONTAINING THESE TWO DIGITS AFTER THE FIRST REPRESENT INDIVIDUAL LEARNING | I | INCOMPLETE | 0 | D | MINIMUM PASSING | 1 | С | SUFFICIENT | 2 |
| A/1 | | н | HONORS | 0 | F | FAILURE | 0 | D | POOR | 1 |
| | | S | SATISFACTORY | 0 | I/GRADE | INCOMPLETE | 0 | F | FAILURE | 0 |
| NOTE | JANUARY TERM COURSES PRIOR TO 1988 DO NOT FOLLOW THE ABOVE NUMBERING SYSTEM | U | UNSATISFACTORY | 0 | H | HONORS | 0 | | INCOMPLETE | 0 |
| | | AU | AUDIT (NOT FOR CREDIT) | 0 | S | SATISFACTORY | 0 | Н | HONORS | 0 |
| | | NR | NO RECORD | 0 | U | UNSATISFACTORY | 0 | S | SATISFACTORY | 0 |
| | CREDIT TYPE | W | | 0 | - | | 0 | U | UNSATISFACTORY | 0 |
| | | w | WITHDREW WITHOUT PREJUDICE | | X | IN PROGRESS | 0 | X | IN PROGRESS | 0 |
| | EX COMPETENCY EXAM | * | NO GRADE REPORTED | 0 | AU | AUDIT (NOT FOR CREDIT) | 0 | AU | AUDIT (NOT FOR CREDIT) | 0 |
| | AS ADVANCED STANDING | | | | NR | NO RECORD | 0 | NR | NO RECORD | 0 |
| | | | | | W | WITHDREW WITHOUT PREJU | DICE0 | W | WITHDREW WITHOUT PREJUDIC | |
| | EX REPEATED COURSE | | | | * | NO GRADE REPORTED | 0 | * | NO GRADE REPORTED | 0 |

INCOMPLETES

Beginning with the 1982 Summer Term, students with incomplete course work were assigned the symbol I / provisional grade (I / A, I / C, I / F, etc.). The I / provisional grade is recorded until 1) the student completes the course work and is assigned a permanent grade (A, C, F, etc.) or, 2) the following semester ends (at which time the I is removed and the provisional grade becomes permanent), whichever occurs first.

CREDIT

The unit of credit is the semester hour. Each undergraduate, full (four-credit) course includes, at a minimum, the equivalent of 120 instructional hours. Each graduate, full (three-credit) course includes, at a minimum, the equivalent of 80 instructional hours. Students are expected to devote a minimum of 2 hours outside of class time for every hour in class. Some courses carry additional lab or discussion sessions.

REPEATED COURSES

A course which has been failed may be repeated for credit. Courses which have been passed may not be repeated for credit. They may, however, be repeated for additional honor points. In the latter case, although the original grade is not removed from the transcript, it is the higher grade which is computed in the GPA. Credit for a course can be earned only once. All repeated courses are designated with an I (Include in credit hours and GPA) or an E (Exclude from credit hours and GPA) and can be found in the far right column(s) of each column block on a page. Each repeatable course for credit has a maximum number of credit hours that can be earned.

ACCREDITATIONS

American Chemical Society Council on Social Work Education (1986-2011)

Accreditation Commission for Education in Nursing (1974-2002) Higher Learning Commission
Accreditation Council for Education in Nutrition and Dietetics Minnesota Board of Nursing
Association of Theological Schools Minnesota Board of Teaching

Commission for Collegiate Nursing Education National Association of Schools of Music

Council for the Accreditation of Educator Preparation (1967-2019)

The College of Saint Benedict and Saint John's University are also recognized by the State Department of Education of the State of Minnesota for the certification of secondary and elementary teachers.

The student education record on the reverse is maintained and released in accord with Public Law 93-380, Sec. 438, "The Family Educational Rights & Privacy Act." Policies of CSB and SJU pertinent to this legislation are available from the Registrar.